

CHHS Outstanding Staff Award  
College of Health and Human Sciences

**Purpose**

This award recognizes and rewards outstanding achievement and performance of a staff member in the College of Health and Human Sciences

**Amount**

\$1,000 as an add pay

**Eligibility/Criteria**

- The recipient of this award shall be a current full-time staff member within the College of Health and Human Sciences demonstrating outstanding accomplishments within their work.
- No self-nomination.
- Individuals may receive the award more than once, but not consecutively.

**Evaluation Criteria**

- Continuously performs at a level above and beyond everyday job responsibilities
- Exceptional contributions towards the effectiveness and efficiency of operations in the College
- Outstanding service to faculty, staff, students, and/or guests.
- Contributes to a supportive, collaborative work environment.
- Contributes to the mission of the College.

**Nomination process**

A current or former student, faculty member, or administrator may make nominations.

The nominator will submit the following into one PDF to Ryan Fisher at [rsfisher@k-state.edu](mailto:rsfisher@k-state.edu) by the stated deadline.

1. A letter of nomination describing, in detail, why the nominee deserves this recognition, addressing the listed criteria. (Limit two pages.)
2. A statement by the nominee describing his/her work responsibilities, contributions toward effectiveness and efficiency, outstanding service and contribution to a supporting work environment. (Limit one page.)
3. Copy of the nominee's current CV or resume.