

PCATS Entry Categories & Definitions

Teaching

Academic Advising	Undergraduate students advised and students mentored; upload advising survey results, hours, description of activities. (Mentoring for faculty in the department of ATID only.)
Undergraduate and Graduate Directed Student Learning	Graduate student advising and undergraduate honors projects and research.
Non-Credit and Extension Instruction	Providing instruction such as workshops, seminars, guest lecture, and course reviews, in the community or in a course. Engagement noted.
For-Credit Instruction	Credit-bearing courses assigned to teach including course name, number, enrollment, the level of course, and high impact practices; upload course syllabus; aggregated grades; Engagement noted; GTA noted; Data import at end of semester.
Directed Service – Clinical Teaching	Clinical teaching is for faculty whose appointment includes teaching in the clinic setting. Enter the type of instruction, course name or session topic, role, the primary audience served, and the approximate number of hours spent during the year for this type of instruction. Multiple types of instruction within the clinic setting, or multiple roles, may necessitate multiple entries.
Teaching Innovation, Course, and Curriculum Development	List of innovative teaching practices and associated colleagues. (e.g. New courses, CAT community, Education Abroad)

Research, Scholarship, Creative Activity, and Discovery

Contracts, Fellowships, Grants, and Sponsored Research	Externally and internally funded grants, contracts, fellowships, sponsored research with collaborators, sponsoring agency, dollars awarded. Data import occurs in the months of March, June, October and December.
Intellectual Property (e.g., copyrights, patents)	Patents and copyrights awarded with collaborators.
Presentations	Professional presentations including papers, posters, keynotes, discussants and others with collaborators. Upload copy of presentation.
Publications and Written Reports	Publications and papers; may be imported through PubMed or BibTex files.
Biographical Sketch – NIH NSF	Identify publications and contributions to science. Produces current NIH formatted document. Biographical sketch, publications, synergistic activities, other activities in NSP required format.
Research, Scholarship, Creative Activities, and Discovery	Other projects and activities funded, unfunded, and collaborators.

Engagement/Extension/Service/Outreach

Non-Directed Service – Institution-Based	Service to which appointed or elected in the university, college or department.
Non-Directed Service – Profession-Based	Professional service to which one is appointed or elected such as holding office, journal editor, judge, external examiner.
Non-Directed Service – Public-Based Outreach	Outreach activities that contribute to the public welfare beyond the university, drawing from the faculty member's expertise as a scholar, teacher or administrator.
Engagement Benchmarking Tool	Projects aligned with the definition of engagement including collaborators, students involved, audience, and topic. This screen reflects the majority of the fields present in the Engagement Benchmarking Tool (EBT). Collection of this data occurs in alternating years by the Center for Engagement and Community Development. This screen allows each faculty member to input their data for their EBT report during the course of the year and download the collected data into an EAB report template when reports are due.
Media Appearances and Interviews	Newspaper, television, magazine, radio, podcasts, other, and brief description

General Information

Personal and Contract Information	Basics: name, contact info, office location, endowed &/or professorship name, websites, photo, etc.
Biography and Expertise	Brief biography, professional areas of specialization, interests, languages spoken, and notable courses taught.
Administrative Data – Permanent Data Yearly Data	Rank information, tenure status, graduate faculty, full time equivalency.
Administrative Assignments	Role, description & tenths of your administrative work.
Faculty/Student Awards and Honors	Awards, honors nominated or received, sponsor, and brief description.
Consulting	Role, client/organization, hours, and description.
Education	Degree and certificates earned, date, and institution.
Professional Development Activities	Activity, Sponsoring organizations, EEU's, and description.
Licensures and Certifications	Licensures & certifications earned, description, and date.
Professional Memberships	Listing of membership in professional organizations. (Offices held: recorded in Non-directed Service.)
Work History	Previous professional employment
Workload Information	Tenths in teaching, research, service, administration, extension, sabbatical or other leave.