

PEAK 2.0 SAMPLE ACTION PLAN – RESIDENT BEDROOMS
ACTION PLAN

Facility Name:	Provider Number:
Domain: 3 Home environment	Action Plan Contact:
Core: Resident Bedroom	Phone number and/or e-mail:

WHAT HAS BEEN WORKED ON IN THIS CORE AREA SINCE STARTING THE PEAK 2.0 PROCESS?

We have selected 3 bedroom colors and have started painting rooms as we are able to get into them. We have chosen to start with 3 colors only at this time so will not be addressing choice of paint color in supporting practice #2. We will focus on décor reflecting personal preferences and development of a policy on personalization. We do encourage residents to bring items from home in which make their rooms feel more homelike. Residents are encouraged to bring chairs, beds, comforters, etc. from home. We plan to do more targeted efforts to encourage personalization during the move in process.

GOAL/SUPPORTING PRACTICE:

Resident bedrooms provide opportunities for privacy, personalization and comfort.

OBJECTIVE(S)	ACTION STEPS	RESPONSIBLE PERSON(S)	TARGET COMPLETION DATE	COMPLETE ✓
The PEAK team will develop a list of privacy expectations with resident and staff input by 8/17/2016.	The PEAK team will discuss privacy expectations at a regular meeting time and develop questions for a resident and staff learning circle on the topic of privacy.	Nancy Team	7/13/2016	
	The PEAK team will set a date for the learning circle with residents and staff.	Nancy Team	7/13/2016	
	Get a volunteer to lead the learning circles with residents and staff.	Nancy Team	7/13/2016	
	Hold a learning circle with direct care staff to gather ideas on privacy expectations. (Hold before 8/17/2016)	TBA following 7/13 meeting	TBA following 7/13 meeting	
	Andrea, SSD will meet with residents 1 x 1 to determine how they feel about their level of privacy. We will ask those willing to meet with the peak team to help us think of more ideas for ensuring a good level of privacy.	Andrea	8/17/2016	

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	Hold a learning circle with residents (and families if they desire) to gather ideas on privacy expectations and respecting of boundaries within resident rooms.	TBA following 7/13 meeting	TBA following 7/13 meeting	
	Evaluate ideas generated in the resident and staff/family learning circles and determine which should be incorporated into our privacy expectations and training.	Team	8/17/2016	
A training on privacy expectations will be developed and staff will receive the training by 10/19/16.	Put together the training outline based on the privacy expectation determined by the team.	Sarah	9/7/2016	
	Determine who will lead the trainings.	Team	9/7/2016	
	Set training dates/times	Team	9/7/2016	
	Hold trainings.	Volunteer from 9/7 meeting	10/5/2016	
	Determine who will lead resident learning circles to discuss privacy expectations.	Team	9/7/2016	
	Set resident learning circle dates/times.	Team	9/7/2016	
	Hold resident learning circles.	Winter	10/5/2016	
	Privacy expectations will be implemented and incorporated into employee evaluations and resident satisfactions surveys.	Paul HR	10/19/2016	
	Training included in annual in-services.	Paul HR	10/19/2016	
Décor in rooms will reflect residents' personal preferences through implementation of a personalization policy by 11/16/2016.	Review current admission materials for information on personalization of the resident rooms.	Team	7/27/2016	

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	Identify other homes in the PEAK program who have a personalization policy and admission materials around personalization that are willing to share with us.	Nancy	8/3/2016	
	Review policies from other homes.	Team	8/10/2016	
	Determine which parts of the policy we can include in our materials.	Team	8/10/2016	
	Type up personalization policy for board approval.	Nancy	8/17	
	Get board approval.	Nancy	9/14	
	Incorporate policy content into the inquiry and admission materials/welcome packet.	Sue	9/28	
	Review inquiry and admission/welcome packet for final approval.	Team	9/28	
	Peak team will meet with the maintenance team to form a plan on how to get rooms personalized.	Team Stan & Joe	10/5	
	Communicate new personalization process at all staff meeting.	Nancy	10/17	
	Implement new policy.	Team	11/16	
	Work with existing residents one on one at their care plan time to make them aware of the new policy and to give them an opportunity to do further personalizing to their rooms, if they desire.	Sue Care plan teams	3/15/17	
Implement adaptations to promote self-care and mobility in resident rooms by 1/26/2017				
	Develop a questionnaire to be used to ask residents questions about self-care and mobility in residents' rooms.	Team	9/7/2016	
	Sally and Melissa/CNAs will meet with resident 1 x 1 using questionnaire to determine adaptations that would	Sally Melissa	10/12/2016	

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	better support their self-care and mobility in their room.			
	Review information gathered from residents to determine next action steps. (Include maintenance and therapy in further action steps as needed).	Team	10/12/2016	
	Review self-care and mobility at each quarterly care plan.	Andrea Care plan team	Ongoing	