

PEAK 2.0 EVALUATION PREPARATION AUDIT | CORE: RELATIONSHIPS Δ NFMH

DOCUMENT REVIEW

Instructions: Review a few care plans and answer the question below.

	Question	YES	NO
1	Are care plans person-centered and include individual information about resident routines and preferences?		

Instructions: Review the new employee orientation checklist and answer the questions below.

	Questions	YES	NO
1	Do new employee orientation checklists include a review of the person-centered care plan for each resident?		
2	Do all new staff receive training on the person-centered care plan for each new resident upon hire?		

Instructions: Review job descriptions for various positions in the home and answer the question below.

	Questions	YES	NO
1	Are team members trained and expected to perform duties outside of their traditional roles on a routine basis?		

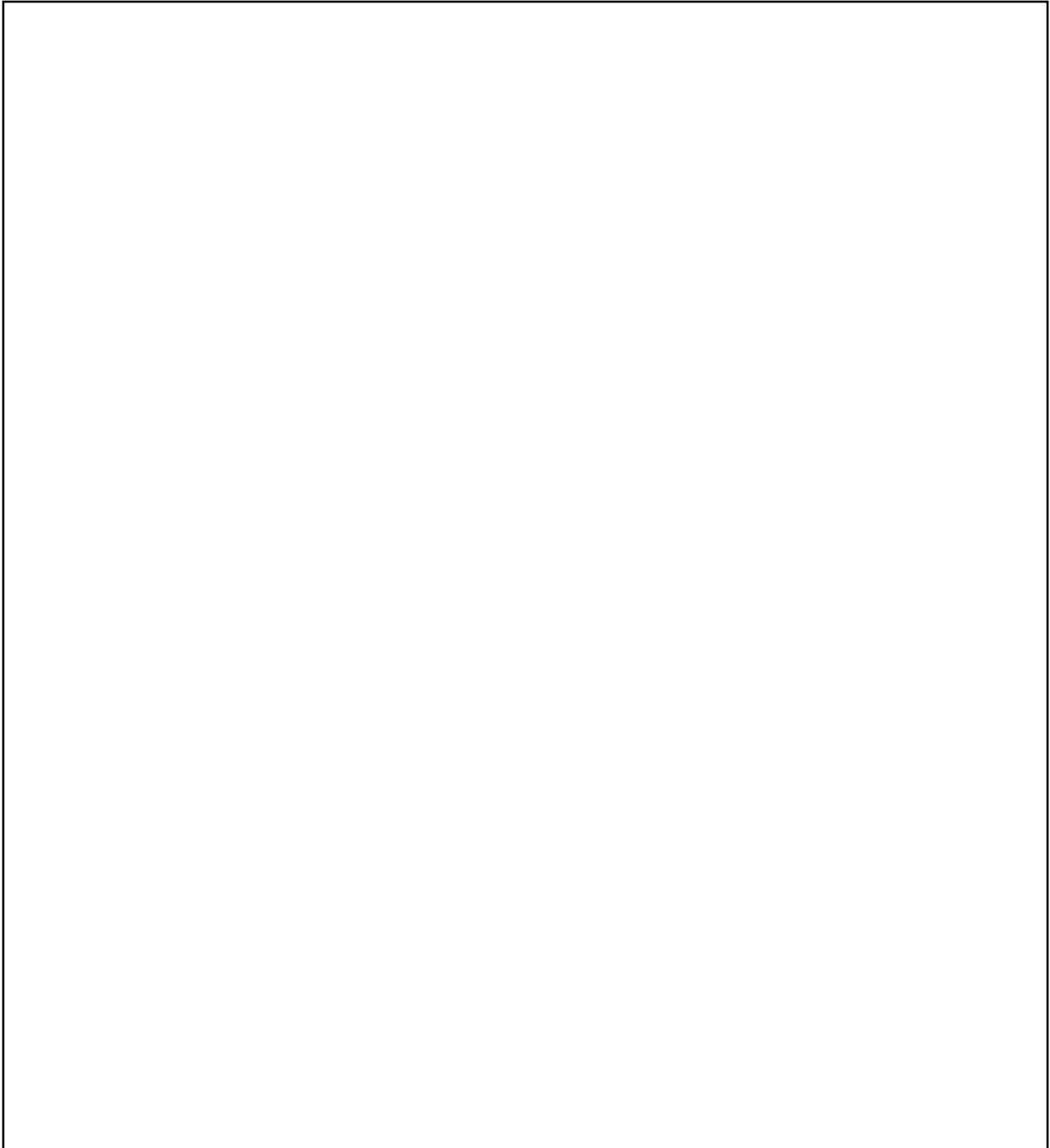
Discuss the findings of the audit as a team. Any “No” response *could* indicate an area of concern during your evaluation. Review the criteria for this core and discuss your current practices to see if they meet the criteria for this core. If not, discuss changes that may need to be made.

RESIDENT INTERVIEWS

Instructions: Ask team members to interview a few residents ask the questions below.

Replacement Supporting Practice for NFMH's- Person-Centered Care Plan Review

- Do you routinely have the same caregivers from day to day?
- Do you know most of the staff members here?



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TEAM INTERVIEW

Instructions: Gather team members from different areas of the organization to discuss the following questions. Be sure to include direct caregivers in this discussion. **Any “No” response *could* indicate an area of concern during your evaluation. Review the criteria for this core and discuss your current practices to see if they meet the criteria for this core. If not, discuss changes that may need to be made.**

Replacement Supporting Practice- Person-centered care plan review			
	Question	YES	NO
1	Does each resident living in the home have a person-centered care plan outlining the routine and care preference of that individual?		
2	Are these person-centered care plans reviewed with each new team member upon hire?		
Outcome - There is no scheduled agency staff			
	Question	YES	NO
1	Has the home covered the staff schedule in the past PEAK year WITHOUT the use of agency staff?		
Outcome - Versatile workers are assigned in the home			
	Question	YES	NO
1	Are workers in the home expected to perform duties outside their “traditional” role on a routine basis to the extent allowed by their license or certificate? (For example serve food, assist with cleaning, facilitate activities, laundry etc.)		
2	Do workers routinely receive additional training to allow them to safely help with tasks outside their traditional roles?		