### **COMMUNITY PARK AUDIT TOOL**

#### Instructions

Before you begin, try to locate a map of the park. Next, review the CPAT training guide and audit tool. It is important to make sure each question and response is clear when you are marking your answer. Then, go to the park and fill out this audit tool. The tool (6 pages) is divided into four sections that focus on different parts of the park. Further instructions are at the top of each section.

### Tips for Using the Community Park Audit Tool (CPAT)

- Drive, bike, or walk around the park to get a feel for what's in the park and the neighborhood around the park.
- The focus of the audit should include outside environments only. Do not include any indoor facilities. If facilities such as bathrooms are on the outside of the building and freely accessibly to the public, they may be included.
- Please note that there are two sections of the audit that ask similar questions. In Section 2: Access and
  Surrounding Neighborhood, questions about safety or appearance focus on environments surrounding the park.
  In Section 4: Park Quality and Safety, park quality or safety concerns questions focus on what's inside the park.
- Questions on the CPAT are grouped in sections in the order that you might come across them in a park. However, you may need to switch between sections or pages as you complete the park audit. Therefore, it is important to look through the tool before you begin.
- When you are finished, go back and make sure you have completed all the sections and questions.
- There is space at the end of each section where you can write down comments as you complete your audit.
- If you see anything that requires immediate attention, contact the local parks department.

### **About the Community Park Audit Tool**

The Community Park Audit Tool (CPAT) was developed in 2010 in Kansas City, Missouri by Andrew Kaczynski (Kansas State University) and Sonja Wilhelm Stanis (University of Missouri) in collaboration with the City of Kansas City Missouri Parks and Recreation Department. Development of the CPAT was supported by a grant from Active Living Research, a national program of the Robert Wood Johnson Foundation.

Section	1: Park Information
Park Name:	Observer Name or ID:
Park Address/Location:	
Was the park easy to find onsite? ☐ No ☐ Somew	hat 🗖 Yes
Date (m/d/yr):/	
Temperature: °F	
<b>Weather:</b> □ Clouds □ Clear □ Snow □ Rain	☐ Drizzle ☐ Thunderstorm
Start Time: am or pm (circle) End Time:	am or pm (circle) Length of visit: min
Comments on Park Information:	

## **Section 2: Access and Surrounding Neighborhood**

This section asks about accessing the park and about the neighborhood surrounding the park. Several questions include follow-up responses if you answered yes. There are spaces for comments at the end of the section. When thinking about the surrounding neighborhood, consider all areas that you can see from inside of the park.

When rating the access and surrounding neighborhood, please use the following definition:

• Useable: everything necessary for use is present and nothing prevents use (e.g., sidewalks are passable)
1. Can the park be <b>accessed for use</b> ? (e.g., not locked/fenced, available for activity, etc.) ☐ No ☐ Yes
2. Are there <b>signs</b> that state the following (could be same sign)? <i>(check all that are present)</i> □ None present □ Park name □ Park hours □ Park contact information □ Park/facility rental information □ Park rules □ Park map □ Rental equipment information □ Event/program information
3. How many <b>points of entry</b> does the park have? $\square$ More than 5 (or park boundary is open) $\square$ 2-5 $\square$ Only 1
4. Is there a <b>public transit stop</b> within sight of the park? ☐ No ☐ Yes
5. What types of <b>parking</b> are available for the park? <i>(check all that are present)</i> □ None □ Parking lot □ On street parking □ Bike rack
6. Are there <b>sidewalks</b> on <i>any</i> roads bordering the park? (could be on opposite side of road) ☐ No ☐ Yes If yes Are they useable? ☐ All or most are useable ☐ About half ☐ None or few useable If yes Are there <b>curb cuts and/or ramps</b> on <i>any</i> sidewalks bordering or entering the park? ☐ No ☐ Yes
7. Is there an external <b>trail or path</b> connected to the park? ☐ No ☐ Yes  If yes Is it useable? ☐ No ☐ Yes
8. Are there <b>bike routes</b> on <i>any</i> roads bordering the park? <i>(check all that are present)</i> ☐ None ☐ Marked lane ☐ Designated route sign ☐ Share the road signs/markers
9. Are there nearby <b>traffic signals</b> on <i>any</i> roads bordering the park? (e.g., crosswalk, stop light/sign) $\square$ No $\square$ Yes
10. What are the main <b>land use(s) around the park</b> ? <i>(check all that apply)</i> □ None present □ Residential □ Commercial □ Institutional (e.g., school) □ Industrial (e.g., warehouse) □ Natural
<ul> <li>11. Which of the following safety or appearance concerns are present in the neighborhood surrounding the park? (check all that are present in the surrounding neighborhood within sight on any side of the park)</li> <li>Poor lighting (e.g., low or no lighting on surrounding neighborhood streets)</li> <li>Graffiti (e.g., markings or paintings that reduce the visual quality of the area)</li> <li>Vandalism (e.g., damaged signs, vehicles, etc.)</li> <li>Excessive litter (e.g., noticeable amounts of trash, broken glass, etc.)</li> <li>Heavy traffic (e.g., steady flow of vehicles)</li> <li>Excessive noise (e.g., noticeable sounds that are unpleasant or annoying)</li> <li>Vacant or unfavorable buildings (e.g., abandoned houses, liquor store)</li> <li>Poorly maintained properties (e.g., overgrown grass, broken windows)</li> <li>Lack of eyes on the street (e.g., absence of people, no houses or store fronts)</li> <li>Evidence of threatening persons or behaviors (e.g., gangs, alcohol/drug use)</li> <li>Other</li> <li>None present</li> </ul>
Comments on Access or Surrounding Neighborhood Issues:

### **Section 3: Park Activity Areas**

This section asks about the activity areas in the park. For <u>each</u> activity area type:

- i. First, mark the number (#) of areas that are present in the park (if none, write "0").
- ii. Then, respond to questions about **up to three** of those activity areas. If there are more than three areas for a specific activity area type, **rate the first three you come across during the audit**. If there were no activity areas of that type present in the park, move on to the next type.
- iii. Finally, use the space provided to note any additional comments about each type of activity area.

When rating the activity areas, please use the following definitions:

- **Useable**: everything necessary for use is present (excluding portable equipment rackets, balls, etc.) and nothing prevents use (e.g., are there nets up for tennis courts, goals for sport fields, are trails passable, etc.)
- Good condition: looks clean and maintained (e.g., minimal rust, graffiti, broken parts; even surface; etc.)

12. Activity Areas	# of Areas	Area 1	Area 2	Area 3
a. <b>Playground</b>	(# :)			
Useable		☐ No ☐ Yes	☐ No ☐ Yes	☐ No ☐ Yes
Good condition		☐ No ☐ Yes	☐ No ☐ Yes	☐ No ☐ Yes
Distinct areas for differ	rent age groups	☐ No ☐ Yes	☐ No ☐ Yes	☐ No ☐ Yes
Colorful equipment (i.e	e., 3+ colors)	■ No ■ Yes	■ No ■ Yes	☐ No ☐ Yes
Shade cover for some	(25%+) of the area	☐ No ☐ Yes	☐ No ☐ Yes	☐ No ☐ Yes
Benches in/surroundin	ig area	☐ No ☐ Yes	☐ No ☐ Yes	☐ No ☐ Yes
Fence around area (i.e	., half or more)	■ No ■ Yes	■ No ■ Yes	☐ No ☐ Yes
Separation or distance	from road	☐ No ☐ Yes	☐ No ☐ Yes	☐ No ☐ Yes
Comments:				
b. Sport Field (football/soco	cer) <b>(#:)</b>			
Useable		☐ No ☐ Yes	☐ No ☐ Yes	☐ No ☐ Yes
Good condition		☐ No ☐ Yes	☐ No ☐ Yes	☐ No ☐ Yes
Comments:				
c. Baseball Field	(# :)			
Useable		☐ No ☐ Yes	□ No □ Yes	☐ No ☐ Yes
Good condition		☐ No ☐ Yes	□ No □ Yes	☐ No ☐ Yes
Comments:				
d. Swimming Pool	(# :)			
Useable		☐ No ☐ Yes	□ No □ Yes	☐ No ☐ Yes
Good condition		☐ No ☐ Yes	□ No □ Yes	☐ No ☐ Yes
Comments:				
e. <b>Splash Pad</b>	(# :)			
Useable		☐ No ☐ Yes	☐ No ☐ Yes	☐ No ☐ Yes
Good condition		☐ No ☐ Yes	☐ No ☐ Yes	☐ No ☐ Yes
Comments:				
f. Basketball Court	(# :)			
Useable		■ No ■ Yes	☐ No ☐ Yes	☐ No ☐ Yes
Good condition		■ No ■ Yes	☐ No ☐ Yes	☐ No ☐ Yes
Comments:				
g. Tennis Court	(# :)			
Useable		■ No ■ Yes	☐ No ☐ Yes	☐ No ☐ Yes
Good condition		☐ No ☐ Yes	□ No □ Yes	☐ No ☐ Yes
Comments:				
h. Volleyball Court	(# :)			
Useable		☐ No ☐ Yes	■ No ■ Yes	☐ No ☐ Yes
Good condition		☐ No ☐ Yes	■ No ■ Yes	☐ No ☐ Yes
Comments:				

12. Activity Areas	# of Areas	Are	ea 1	Are	ea 2	Are	a 3
i. Trail	(#:)						
Useable		☐ No	Yes	☐ No	Yes	☐ No	Yes
Good condition		☐ No	Yes	☐ No	Yes	☐ No	Yes
Connected to activity area	as	☐ No	Yes	☐ No	Yes	☐ No	Yes
Distance markers/sign		☐ No	Yes	☐ No	Yes	☐ No	Yes
Benches along trail		☐ No	Yes	☐ No	Yes	☐ No	Yes
What is the trail surface?	(check one)	Pav	ed	Pav	⁄ed	Pav	ed
		☐ Cru	shed stone	🗖 Cru	ished ston	e 🖵 Cru	shed stone
			/mulch		t/mulch		:/mulch
Trail length (in miles):							1-3 🗖 >3 miles
		☐ U	nsure		l Unsure	□ U	nsure
Comments:							
j. Fitness Equipment/Stations	(# :)						
Useable		☐ No	Yes	☐ No		☐ No	Yes
Good condition		☐ No	Yes	☐ No	Yes	☐ No	Yes
Comments:							
k. Skate Park	(# :)						
Useable		☐ No	☐ Yes	☐ No	Yes	☐ No	Yes
Good condition		☐ No	Yes	☐ No	Yes	☐ No	☐ Yes
Comments:							
l. Off-Leash Dog Park	(# :)						
Useable		☐ No	Yes	☐ No	Yes	☐ No	Yes
Good condition		☐ No	Yes	☐ No	Yes	☐ No	Yes
Comments:							
m. Open/Green Space	(# :)						
Useable		☐ No	☐ Yes	☐ No	☐ Yes	☐ No	☐ Yes
Good condition		☐ No	Yes	☐ No	Yes	☐ No	☐ Yes
What is the approximate		□ <1 □	1-3 <b>□</b> >3 acr	es 🗆 <1 🗖	1-3 🗆 >3	acres □ <1 □	1-3 <b>□</b> >3 acres
the open/green space? (1		□ U	nsure		Unsure	<b>□</b> ∪	nsure
football field without end Comments:	zones)						
n. Lake	(#:)						
Useable	(# :)	☐ No	☐ Yes	☐ No	☐ Yes	☐ No	☐ Yes
Good condition		☐ No	☐ Yes	☐ No		□ No	☐ Yes
Is there a designated swir	nming area?	☐ No	☐ Yes	☐ No		□ No	☐ Yes
Comments:	illilling alea:	<b>–</b> 110	<b>—</b> 163	<b>—</b> 110	<b>—</b> 163	<b>–</b> 110	<b>—</b> 163
o. Disc Golf	(#:)						
Useable	(#)	Пио	☐ Yes	☐ No	☐ Yes	Пио	☐ Yes
		☐ No				□ No	
Good condition		☐ No	☐ Yes	☐ No	☐ Yes	☐ No	☐ Yes
Comments:							
p. Other (fill in a type descripti	on for each)						
Useable		☐ No	Yes	☐ No	Yes	☐ No	Yes
Good condition		☐ No	Yes	☐ No	Yes	☐ No	Yes
Comments:							
Comments on Park Activity A	reas:						

# **Section 4: Park Quality and Safety**

This section asks about factors related to comfort and safety when using the park. Several questions include follow-up responses if you answered yes. There are spaces for comments at the end of the section.

When rating the quality and safety features of the park, please use the following definitions:

- **Useable**: everything necessary for use is present and nothing prevents use (e.g., can get into restrooms, drinking fountains work, etc.)
- Good condition: looks clean and maintained (e.g., minimal rust, graffiti, broken parts, etc.)

13. Are there public restroom(s) or If yes  Are the restroom(s) useable?  Are they in good condition?  Is there a family restroom?  Is there a baby change station	☐ All or most are useable☐ All or most in good condition☐ No☐ Yes	No	<ul><li>□ None or few are useable</li><li>□ None or few in good condition</li></ul>
14. Are there <b>drinking fountain(s)</b> a	it the park? □ No □ Yes		
If yes	it the park. The		
Are the fountains useable? Are they in good condition? Are they near activity areas?	<ul><li>☐ All or most are useable</li><li>☐ All or most in good condition</li><li>☐ All or most are near</li></ul>	☐ About half☐ About half☐ About half☐	<ul><li>□ None or few are useable</li><li>□ None or few in good condition</li><li>□ None or few are near</li></ul>
15. Are there <b>bench(es)</b> to sit on in If yes	the park?		
Are the benches useable? Are they in good condition?	☐ All or most are useable☐ All or most in good condition	☐ About half☐ About half☐	<ul><li>☐ None or few are useable</li><li>☐ None or few in good condition</li></ul>
16. Are there <b>picnic table(s)</b> in the p	oark?		
If yes			
Are the tables useable? Are they in good condition? Is there a picnic shelter in the p Is there a grill or fire pit in the		☐ About half☐ About half☐	<ul><li>☐ None or few are useable</li><li>☐ None or few in good condition</li></ul>
17. Are there <b>trash cans</b> in the park If yes	?		
Are they overflowing with trash Are they near activity areas? Are recycling containers provi	☐ All or most are near	☐ About half☐ About half	<ul><li>□ None or few overflowing</li><li>□ None or few are near</li></ul>
18. Is there <b>food/vending machines</b> If yes	s available in the park? 🚨 No 🗀	<b>l</b> Yes	
Are fruits and/or vegetables ava	ailable in the park?	l Yes	
19. If the sun was directly overhead	, how much of the park would be ${f s}$	haded? □ <25%	□ 25-75% □ >75%
20. Are there rules posted about ar	nimals in the park? (e.g., dogs must	be leashed)?	No 🗖 Yes
21. Is there a place to get dog waste	e pick up bags in the park?	□ No □ Yes	
If yes Are bags available at any	of the locations?	□ No □ Yes	

22. Are there <b>lights</b> in the park? (not including neighborhood street lights) $\square$ No $\square$ Yes
If yes How much of the park could be lit? $\square$ <25% $\square$ 25-75% $\square$ >75%
Are the activity areas lit?  All or most are lit  About half  None or few are lit
22
23. Is the <b>park monitored</b> ? (e.g., volunteer or paid staff, patrolled by police, cameras, etc.) Unsure Yes
24. Are there <b>any emergency devices</b> in the park? (e.g., phone, button, emergency directions) $\square$ No $\square$ Yes
25. From the center of the park, how <b>visible is the surrounding neighborhood</b> ?
26. Are there <b>road(s)</b> of any type through the park? □ No □ Yes  If yes Are there traffic control mechanisms on the roads within the park? (e.g., crosswalk, stop light or sign, brick road, speed bumps, roundabouts) □ No □ Yes
27. What buildings or structures are present in the park? (check all that are present)  ☐ Community/recreation center ☐ Amphitheater ☐ Other ☐ None present
28. Which of the following park quality or safety concerns are present in the park? (check all that are present)  ☐ Graffiti (e.g., markings or paintings that reduce the visual quality of the area)  ☐ Vandalism (e.g., damaged signs, buildings, equipment, etc.)  ☐ Excessive litter (e.g., noticeable amounts of trash, broken glass, etc.)  ☐ Excessive animal waste (e.g., noticeable amounts of dog waste)  ☐ Excessive noise (e.g., noticeable sounds that are unpleasant or annoying)  ☐ Poor maintenance (e.g., overgrown grass/weeds/bushes or lack of grass in green areas)  ☐ Evidence of threatening persons or behaviors (e.g., gangs, alcohol/drug use)  ☐ Dangerous spots in the park (e.g., abandoned building, pit/hole)  ☐ Other  ☐ None present
29. What aesthetic (i.e., beautiful/pleasing) features are present in the park? (check all that are present)  □ Evidence of landscaping (e.g., flower beds, pruned bushes)  □ Artistic feature (e.g., statue, sculpture, gazebo, fountain)  □ Historical or educational feature (e.g., monument, nature display, educational signs, etc.)  □ Wooded area (e.g., thick woods or dense trees)  □ Trees throughout the park (e.g., scattered trees)  □ Water feature (e.g., lake, stream, pond)  □ Meadow (e.g., natural, tall grassy area)  □ Other  □ None present  Comments on Park Quality and Safety Issues:
Comments on Fark Quanty and Surety issues.
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General Comments/Notes:

Before you are finished, please make sure you have answered all questions in the tool.