**BEVERAGES**

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harvest Ridge Coffee</td>
<td>$16.50</td>
</tr>
<tr>
<td>Orange Juice</td>
<td>$14.00</td>
</tr>
<tr>
<td>Apple Juice</td>
<td>$14.00</td>
</tr>
<tr>
<td>Lemonade</td>
<td>$14.00</td>
</tr>
<tr>
<td>Ice Tea</td>
<td>$12.50</td>
</tr>
<tr>
<td>Hot Tea</td>
<td>$12.50</td>
</tr>
<tr>
<td>Assortment of English Breakfast, Darjeeling, Earl Grey, Orange Spice, Chamomile, Hint of Mint, Lemon, and Orange</td>
<td>These beverages are priced per gallon. Beverages priced per gallon require a minimum order of ½ gallon. One gallon will serve 11 to 16 cups. Bulk beverages include:</td>
</tr>
<tr>
<td>Canned Soda, 12oz</td>
<td>$1.00</td>
</tr>
<tr>
<td>Pepsi, Diet Pepsi, Mountain Dew, Dr. Pepper, Diet Dr. Pepper</td>
<td></td>
</tr>
<tr>
<td>Bottled Soda, 20oz</td>
<td>$1.50</td>
</tr>
<tr>
<td>Pepsi, Diet Pepsi, Mountain Dew, Dr. Pepper, Diet Dr. Pepper</td>
<td></td>
</tr>
<tr>
<td>Bottled Water, 20oz</td>
<td>$1.25</td>
</tr>
<tr>
<td>Small Bottled Water, 16.5 oz</td>
<td>$0.75</td>
</tr>
<tr>
<td>Mocktails</td>
<td>$3.00</td>
</tr>
<tr>
<td>Blueberry &quot;Mock&quot;scow Mules, Coconut Lavender &quot;Mock&quot;tini, and Tropical Sunrise Mocktail. These are individual drinks with garnish.</td>
<td>These beverages are priced per each.</td>
</tr>
</tbody>
</table>

**MEETING REFRESHMENTS**

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seasoned Pretzels</td>
<td>$8.00</td>
</tr>
<tr>
<td>Kettle Corn</td>
<td>$10.00</td>
</tr>
<tr>
<td>Traditional Trail Mix*</td>
<td>$12.00</td>
</tr>
<tr>
<td>Mixed Nuts</td>
<td>$18.00</td>
</tr>
<tr>
<td>Fresh Fruit Platter, extra small</td>
<td>$20.00</td>
</tr>
<tr>
<td>Fresh Fruit Platter, small</td>
<td>$40.00</td>
</tr>
<tr>
<td>Fresh Fruit Platter, large</td>
<td>$60.00</td>
</tr>
<tr>
<td>Whole Fruit Assortment</td>
<td>$0.75</td>
</tr>
<tr>
<td>Seasonal whole fruit. Priced per individual fruit</td>
<td></td>
</tr>
<tr>
<td>Fruit and Cheese Platter, small</td>
<td>$60.00</td>
</tr>
<tr>
<td>Fruit and Cheese Platter, large</td>
<td>$80.00</td>
</tr>
<tr>
<td>Shrimp Cocktail, small</td>
<td>$60.00</td>
</tr>
<tr>
<td>Serves approximately 15</td>
<td></td>
</tr>
<tr>
<td>Shrimp Cocktail, medium</td>
<td>$110.00</td>
</tr>
<tr>
<td>Serves approximately 30</td>
<td></td>
</tr>
<tr>
<td>Shrimp Cocktail, large</td>
<td>$230.00</td>
</tr>
<tr>
<td>Serves approximately 75</td>
<td></td>
</tr>
<tr>
<td>Strawberry Bruschetta</td>
<td>$50.00</td>
</tr>
<tr>
<td>Diced strawberries with balsamic reduction and goat cheese served with toasted pita points and French bread.</td>
<td>Serves approximately 25</td>
</tr>
<tr>
<td>Classic Italian Bruschetta</td>
<td>$50.00</td>
</tr>
<tr>
<td>Fresh tomatoes, red onion, and celery and served with toasted french bread with mozzarella.</td>
<td>Serves approximately 25</td>
</tr>
</tbody>
</table>
SMALL BITES

Caprese Skewers----------------------------- $55.00
Fresh grape tomatoes, mozzarella, basil on skewers drizzled
with balsamic reduction.
Serves approximately 25

Hummus Platter with Vegetables ------- $45.00
House-made hummus served with pepper strips, cucumber,
carrots, and toasted pita points
Serves approximately 25

Queso and Chips ------------------------- $75.00
Traditional nacho sauce served with taco seasoned beef on
the side and tri-color tortilla chips and toasted pita chips
Serves approximately 50

Spinach Artichoke Dip--------------------- $80.00
Creamy spinach artichoke dip served warm with
French bread and toasted pita chips.
Serves approximately 50

Chicken, Bacon, Ranch Pinwheels-------- $16.50
Chicken, bacon, and spinach with ranch cream cheese
wrapped in a garlic tortilla wrap.
\[Priced per dozen\]

Rainbow Vegetable Pinwheels ----------- $16.50
Mixed rainbow vegetables with ranch cream cheese in a
garlic tortilla wrap.
\[Priced per dozen\]

BBQ Beef Sliders ------------------------- $1.50
Slow roasted wafer sliced roast beef drizzled with Sweet Baby
Ray’s Original BBQ Sauce
served on a garlic butter toasted slider bun.
\[Priced per individual slider\]

Pulled Pork Sliders ----------------------- $1.50
Pulled pork, creamy coleslaw, and sliced pickles served on a
garlic butter toasted slider bun.
\[Priced per individual slider\]

Falafel Sliders --------------------------- $1.75
House made vegetarian falafel patties, deep fried and topped
with creamy cucumber sauce served on a garlic butter toasted
slider bun.
\[Priced per individual slider\]

Bierocks ---------------------------------- $3.00
French bread dough wrapped around beef and cabbage,
baked
\[Priced per individual bierock\]

Paper goods --------------------------------$1.00
\[Includes napkins, silverware and plates \]
Priced per person

DELISAND PLATTERS

Executive Healthy Boxed Lunch--------- $8.50
Includes choice of turkey, ham, roast beef, or vegetarian
sandwich. Served with relishes with ranch, and fresh whole
fruit.

The K-Stater Boxed Lunch-------------- $13.50
Includes choice of turkey pesto hoagie, black forest ham and
honey mustard mayo, roast beef with garlic thyme mayo, or
garden vegetarian sandwich. Served with chips, cookie, fruit,
and relishes with hummus.

DELI SANDWICH PLATTERS

Deli Platter, small--------------------- $60.00
Deli Platter, large----------------------- $100.00
\[Assortment of turkey, ham, roast beef, and vegetarian
sandwiches, chips, and pickles.\]
Small serves approximately 15
Large serves approximately 25

Paper goods ---------------------------- $1.00
\[Includes napkins, silverware and plates \]
Priced per person

\[Boxed lunches are priced and sold per person.\]

SWEET TREATS

Fudge Brownies ------------------------- $9.00
Mocha Fudge Brownies ------------------ $9.50
M&M Fudge Brownies --------------------- $10.00

Home-style Chocolate Chip Cookies----- $11.00
Home-style Sugar Cookies-------------- $11.00
Home-style Oatmeal Raisin Cookies----- $11.00
Home-style Monster Cookies----------- $11.00
Home-style Decorated Sugar Cookies--- $12.50

Gourmet Monster Cookies------------ $13.50
Gourmet Sugar Cookies--------------- $13.50
Gourmet Chocolate Chunk------------- $13.50

Gourmet Decorated Sugar Cookies----- $14.75
\[Sweet treats are priced and sold per dozen\]

Boxed lunches are priced and sold per person.
BREAKFAST
Petite Cinnamon Rolls, 2oz-----------------$10.00
Cinnamon Rolls, 4oz----------------------$13.50
Miniature Muffins, 2oz-----------------$8.50
Muffins, 4oz-----------------------------$10.50
Muffin options include chocolate chocolate chip, banana nut, blueberry streusel, lemon poppy seed, and apple cinnamon.
Scones---------------------------------$9.50
Buttermilk Biscuits---------------------$10.00
Bacon, Cheddar, and Onion Biscuits-----$10.00
Bagels and Cream Cheese--------------$15.00

Breakfast breads are priced and sold per dozen
Breakfast Casserole -------------------$60.00
Egg casserole served with sausage or vegetarian.
Serves approximately 50
Yogurt Bar -----------------------------$50.00
Plain or flavored yogurt with assorted fresh fruit, berries, and granola.
Serves approximately 25

Paper goods----------------------------$1.00
Includes napkins, silverware and plates
Priced per person

BUFFETS
We are able to cater events for 100 people or less. Priced per person. Paper goods, water and tea are included in the price per person buffets.

Continental Breakfast-------------------$7.50
Assorted selection of our petite cinnamon rolls, mini muffins, scones, biscuits, and fresh fruit. Served with Harvest Ridge coffee, hot tea assortment, and juice.
Minimum order is 20 people.
Price is per person.

Hot Breakfast---------------------------$10.00
Choice between biscuits and gravy or sausage biscuit sandwich with cheese, roasted potato wedges, scrambled eggs, and a fresh fruit medley. Served with Harvest Ridge coffee, hot tea assortment, and choice of apple or orange juice.
Minimum order is 20 people and no more than 100.
Price is per person.

Potato Buffet---------------------------$10.00
Baked potatoes, homestyle cheese sauce, chili con carne, steamed broccoli and toppings (bacon, shredded cheese, and sour cream), fresh vegetable medley, and cookies.
Minimum order is 20 people and no more than 100.
Price is per person.

Cold Sandwich Buffet------------------$10.00
Assortment of sandwiches including turkey, ham, roast beef, and vegetarian. Sides included are tossed salad, bulk potato chips, and fresh fruit salad.
Minimum order is 20 people and no more than 100.
Price is per person.

Mexican Buffet-------------------------$13.00
Choice of taco seasoned beef or chicken fajitas. Sides include a vegetarian corn, black bean and pepper medley, tomato cilantro rice, nacho sauce and toppings (lettuce, tomato, jalapenos, olives, cheddar cheese, sour cream, and picante sauce). Assortment of hard or soft shells and tortilla chips for a taco fajita buffet or nacho buffet. Served with mocha fudge brownies as dessert.
Minimum order is 20 people and no more than 100.
Price is per person.

Barbeque Buffet------------------------$14.50
Slow roasted beef and choice of Carolina pulled pork or grilled chicken breast with Kaiser buns, coleslaw, pickles, potato salad, bulk potato chips, and cookies.
Minimum order is 20 people and no more than 100.
Price is per person.

Italian Buffet-------------------------$16.00
Beef lasagna or chicken alfredo lasagna, penne three cheese pasta bake or creamy alfredo pasta bake, fresh vegetable medley, tossed salad, breadsticks, and dessert.
Minimum order is 20 people and no more than 100.
Price is per person.
CONFIRMATION

A confirmation of number of guests attending is required 72 business hours (Monday through Friday between 8:00am and 5:00pm) prior to the scheduled event. If updated numbers are not provided, the amount requested will become the guaranteed number.

Client will be billed at 100% of guarantee number or the number of guests actually served, whichever is higher. If less than the number of guaranteed guests attend an event, the client will be billed 100% of the guaranteed number. Any increase to final guest count given less than 72 business hours (Monday through Friday between 8:00am and 5:00pm) prior to the event will result in an additional charge of 25% on the increased amount at the amount contracted per person, plus tax and gratuity.

CHANGES AND CANCELLATIONS

We understand that sometimes events have to be changed or canceled.

The minimum notice to change items on an order is 72 business hours. Changes must be submitted during normal business hours Monday through Friday, between the hours of 8:00 a.m. to 5:00 p.m. excluding holidays. Changes sent or received over the weekend or outside of these business hours will be considered received the next business day.

To cancel an event, the minimum notice required is 72 business hours. Cancellations with less than 72 business hours will result in a 50% charge of the total bill based on menu selected and the guaranteed number of guests, if the cancellation occurs more than 24 hours in advance. If the cancellation occurs within 24 hours of the event, 100% of the estimated charges will be assessed. This policy will not apply to cancellations due to extenuating circumstances, such as the university being closed due to inclement weather.

SERVICE WARE

All menu prices include paper and plastic ware for service. China and glassware are available for no additional fee if the event takes place within Justin Hall. An additional fee will apply for events which require the use of china and glassware outside of Justin Hall, the K-State Alumni Center, or the K-State Student Union.

SERVICE, DELIVERY, AND STAFF FEE CHARGES

Service fees of 20% will be assessed for an event for which Lacy’s provides set-up, buffet set-up, service to guests, and/or cleaning of the event. Service fees will also be assessed for any event in which Lacy’s opens specifically for a private event where beverages or refreshments will be served.

Delivery fee will be assessed for which Lacy’s delivers food and/or beverages on-site to the event.

In-House - $10.00; On campus - $45.00; Off Campus – $50.00

Additional labor charges will be assessed if an attendant(s) is requested and/or must stay beyond the time of service initially discussed during contract. This fee will be $30.00 for the first hour per attendant and $15.00 per attendant for any additional hour.

TABLECLOTHS, NAPKINS, AND SKIRTING

Lunch buffet pricing includes tablecloths for the food buffet. Lacy’s Fresh Fare & Catering does not provide tablecloths, cloth napkins, or skirting for individual tables. Should you require any of these, prior arrangements will be necessary and will incur additional charges. Tablecloths will be charged at $8.50 per tablecloth, cloth napkins will be charged at $0.75 per napkin, and skirting will be charged at $50.00 each.
**Pick-Ups**

Customers are welcome to pick-up catering orders in Lacy’s Fresh Fare & Catering, Room 118 Justin Hall.

- Pick-up time will be determined at the time of order.
- Orders should be picked up between 8:00 a.m. and 5:00 p.m., Monday through Friday.
- All pick-up orders will be served in disposable containers.
- For your convenience, a loading zone is available on a first-come basis on the northeast side of Justin Hall by the receiving dock. There are metered stalls available in front of Justin Hall as well.
- Service charges are not added to pick-up orders, provided the pick-up occurs during normal operating hours of Lacy’s Fresh Fare & Catering, which is typically 8:00 a.m. to 5:00 p.m. Monday through Friday during the academic year.

**Drop Off and Delivery**

In order to provide quality service to the entire university community, deliveries must occur as scheduled. We do not have key access to university facilities; therefore, all facilities should be unlocked for access prior to the start time for each event and an event sponsor should plan to meet staff.

Lacy’s Fresh Fare & Catering offers delivery to your site with adequate notice and a $200.00 minimum order (excluding service and delivery charges) for Monday through Friday events during normal business hours throughout the academic year. The minimum order does not apply to locations within Justin Hall. In-house (Justin Hall) events require a minimum of $50.00 (excluding service and delivery charges). Any after-hours event Monday through Friday will require adequate notice and minimum order of $350.00 (excluding service and delivery charges). Any event on Saturday and Sunday or outside the academic year will require adequate notice and a minimum order of $1000.00. Any delivery will be assessed a 10% delivery fee.

**Guarantee and Payments**

All food and beverage items, with the exception of items that are picked-up from Lacy’s as described above, will be assessed a 20% service charge. Applicable sales tax will apply to all sales. Please note that in the state of Kansas, service charges are a taxable charge.

Additional fees are assessed by the Kansas State University Alumni Center and the Kansas State Student Union, thus any event held at the Alumni Center will be assessed an additional 16% service charge, while an event in the student union will be assessed an additional 14% service charge.

Events hosted by official Kansas State University entities do not require a deposit or prepayment. However, any non-university supported group or off-campus entity wishing to utilize the services of Lacy’s Fresh Fare & Catering will require a 50% deposit 45 days in advance of the event, or at the time of booking, if booking occurs less than 45 days in advance of the event.

**Outside Food and Beverage**

All food and beverage priced per person for which Lacy’s Fresh Fare & Catering provides staff and service must be provided, prepared, and served by Lacy’s Fresh Fare & Catering and must be consumed at the event. For food safety regulations, no to-go boxes or leftover food will be provided to the client.

**Contract**

In order to book your event, a signed copy of the Catering/Sales contract must be returned to Lacy’s Fresh Fare & Catering. The signed contract with its stated terms constitutes the entire agreement between the client and Lacy’s Fresh Fare & Catering. A signed contract with deposit, if applicable, will lock in prices. Any changes to the terms stated within must be in writing.