

Department of Interior Design and Fashion Studies
College of Health and Human Sciences
Kansas State University

Fashion Studies Professional Advisory Board Bylaws

ARTICLE I: NAME

The name of the organization shall be the Fashion Studies Professional Advisory Board (Board).

ARTICLE II: PURPOSE

The purpose of the Fashion Studies Professional Advisory Board is to help the Department of Interior Design and Fashion Studies (IDFS) strengthen its teaching, scholarship, and outreach activities; improve its facilities; and expand its base of support among alumni and the apparel business and design professions. Board members actively participate in advancing the Fashion Studies Program's progress toward accomplishment of its mission and the development of partnerships to enhance the program's effectiveness. Specifically, Board members shall:

1. **Provide advice** from the perspective of the apparel business and design professions and related professional and business enterprises on areas of competitive advantage and contemporary issues impacting the Fashion Studies Program.
2. **Provide a connection** between our faculty and students and the various business, professional, and community-based entities we serve.
3. **Provide leadership** in the form of advocacy, engagement, service, and fundraising.

ARTICLE III: MEMBERSHIP

SECTION I – Board Composition

The Board shall be composed of invited professionals from industries associated with a wide range of apparel business and design and related careers. Each professional board member holds one vote. The department head (or his/her) designee shall serve as an ex-officio member of the board with voting privileges. The Fashion Studies faculty participate in the board meetings but do not hold voting privileges.

SECTION II – Nominations

Extension of invitations for membership to the board may only be made by the IDFS Department Head or his/her designee. Current Board members, faculty of the Fashion Studies Program, or the Dean of the College of Health and Human Sciences may propose individuals to be considered for nomination to the Board.

SECTION III – Size of Board and Term of Office

1. There will be a limit of 20 members of the Fashion Studies Professional Advisory Board.
2. Fashion Studies Advisory Board members are asked to serve a minimum of a three-year term of service. Board members may serve two, consecutive three-year terms.

SECTION IV – Responsibilities

The responsibilities of the Fashion Studies Professional Advisory Board are to:

1. Increase the Fashion Studies Program's outreach to professionals and those in fashion-related industries and community-based organizations, thus strengthening relationships with entities external to the university.
2. Help with placement of job shadowing, student internships, research projects, or work experiences.
3. Help with mentoring current students.
4. Help with recruiting well-qualified individuals for the program.
5. Participate in attracting prominent professionals to the campus as guest lecturers.
6. Identify areas of competitive advantage for Kansas State Fashion Studies graduates. Provide an interchange of ideas concerning long-range planning, support needs, and other issues.
7. Identify contemporary issues in the fashion professions to which students should be exposed. Provide advice from the perspective of alumni, successful practitioners, industry and business leaders regarding the efficiency of internal operations, course offerings, and course sequencing.
8. Promote the image of the Fashion Studies Program, the IDFS Department, the College of Health and Human Sciences, and Kansas State University.
9. Participate in fundraising activities directed by the College of Health and Human Science's Development Officer or her/his designee.
10. Assist faculty and graduate student research efforts by identifying possible research topics, suggesting possible funding sources, and making contacts that can aid in the researcher's endeavors. Help with placement of professional experiences for faculty.

SECTION V – Membership Discontinuance

Members may resign before the end of their term; or are removed by the IDFS Department Head. The IDFS Department Head has the right to remove Fashion Studies Professional Advisory Board members at her/his sole discretion.

ARTICLE IV: MEETINGS

SECTION I – Time and Location

1. The Board will meet at least once annually. The IDFS Department Head or her/his designee can call additional meetings.
2. Electronic meetings (phone teleconference, e-mail, video conference, etc.) can be scheduled by the IDFS Department Head or her/his designee whenever the need arises.

SECTION II – Procedures

1. All meetings shall be conducted according to Roberts Rules of Order.
2. A simple majority of the members of the Board will constitute a quorum.
3. Except as otherwise specifically provided herein, a majority of those present and voting at a meeting at which a quorum is present shall decide all questions.
4. Board members are responsible for their own travel expenses and arrangements.

ARTICLE V: COMMITTEES

The IDFS Department Head or her/his designee can appoint Board members to *ad hoc* committees as necessary to address specific matters to bring before the Board.

ARTICLE VI: DISCLAIMER OF LIABILITY

The Fashion Studies Professional Advisory Board does, by this article, for itself and on behalf of its individual members, disclaim any and all liability for any losses, claims, demands, or actions arising or resulting from the recommendations or advice made or given in good faith to the Department of Interior Design and Fashion Studies of the College of Health and Human Sciences at Kansas State University pursuant to activities anticipated herein. It is intended that the Department of Interior Design and Fashion Studies exercise independent judgment and evaluate for itself the usefulness of the advice and recommendations given by the Fashion Studies Professional Advisory Board.

ARTICLE VII: ADOPTION OF BYLAWS

These Bylaws were adopted by the Fashion Studies Professional Advisory Board through an electronic mail vote on June 27th, 2012 and revised on October 2nd, 2020.

ARTICLE VIII: INTERPRETATION AND AMENDMENT OF BYLAWS

SECTION I – Interpretation

All questions of construction and interpretation of these Bylaws shall be resolved by the Board in consultation with the Fashion Studies Program faculty and IDFS Department Head. The Board's decision shall be final and binding.

SECTION II – Amendments

These Bylaws may be amended or repealed, in whole or in part, by the Board. Revisions to the Bylaws can be proposed by any Board member or any member of the Fashion Studies Program faculty. Proposed revisions must be distributed in writing to all members of the Board and Fashion Studies Program faculty in a reasonable time so that action on the proposal can be taken at the next meeting.

