**HHS MATCHING DOCTORAL DISSERTATION RESEARCH SUPPORT**

**Purpose**: To provide funds for doctoral candidates in the College of Health and Human Sciences to conduct or enhance their dissertation research projects.

Note: The proposed research must be completed within 12 months of the award and the findings are expected to be published in a peer-reviewed journal with acknowledgment of the award.

Failure to do so will require a written explanation from the mentor to be included and considered as part of any subsequent application for support.

**Eligibility:** Doctoral candidates in the College of Health and Human Sciences (PhD in Health and Human Sciences, Personal Financial Planning, or Human Nutrition) who have successfully defended their dissertation proposal and who have NOT received support from this award mechanism before.

**Use of Funds:** Recipients may receive up to $1,000 from the Dean’s Office to pay for research supplies, travel to conduct their research, payment to human subjects, and payroll for undergraduate or statistical research assistants.

Note: Funds cannot be used for expenses that have already been incurred, travel to a professional meeting or recipient’s salary.

**Application Instructions:** The application must include the following:

1. Cover Page
   1. Complete the provided form
2. Project Description
   1. 1-page limit (double spaced, normal margins, Arial 11pt font)
   2. The following elements must be included and clearly stated:
      1. An explanation of the project’s significance
      2. The purpose/hypothesis/research question to be explored
      3. A description of the project’s methodology
      4. References
         1. The bibliography does not count toward the page limit, but references should only be included if they directly support the validity/significance/innovation of the research or the methods that will be used.
3. Budget and Justification
   1. The budget for this award from the Dean’s Office is capped at $1,000.
   2. To receive the full support a commitment from the mentor/school to provide additional (at least 50% of the budget requested from the Dean’s Office) financial support for the project is requested. Without matching support the maximum budget is $500.
4. Current Curriculum Vitae ( CV) or Resume of Mentor and Student
   1. Any format is acceptable, but CVs in the format required for the mentor’s primary funding agency are preferred.
      1. For example, a biosketch would be most appropriate for an investigator who primarily applies for NIH funding.
   2. Student’s CV should provide evidence of excellent research potential
   3. Mentor’s CV should provide evidence of excellence as a mentor including success of past trainees
5. Letter of Recommendation from Mentor
   1. Must confirm ability to provide the required financial support for the applicant’s research
   2. 1-page maximum

**Deadlines**: Applications must be submitted by email as a single PDF (save as MenteeLastName.MentorLastName.pdf, for example Adams.Washington.PDF) to Nick Wallace ([nwallac@ksu.edu](mailto:nwallac@ksu.edu)) no later than October 15th for Fall Semester applications or March 15th for Spring Semester applications. A committee of faculty from across the college, including at least one faculty member from the applicant’s school will review applications and make a recommendation to the Dean of HHS.

Note: The number of awards will vary by semester based on the quality of applications and the availability of funds.

**Cover Page**

**Application for Doctoral Dissertation Research Award**

APPLICANT’S NAME:

DEPARTMENT/SCHOOL:

DISSERTATION ADVISER:

SEMESTER YOU PASSED CANDIDACY EXAM:

DATE YOU DEFENDED YOUR PROPOSAL:

TITLE OF PROJECT:

SUMMARY OF YOUR PROPOSED PROJECT (100 words or less):

DISSERTATION ADVISER’S SIGNATURE AND DATE:

By signing below, I attest the applicant has passed his/her candidacy exam and successfully defended his/her dissertation proposal.

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Dissertation Adviser’s Signature Date

DEPARTMENT HEAD OR SCHOOL DIRECTOR’S SIGNATURE AND DATE:

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School Director’s Signature Date