

# Call for Proposals

All undergraduate students in the College of Health and Human Sciences are invited to submit a proposal to the

College of Health and Human Sciences  
Undergraduate Research, Scholarly and Creative Activities,  
and Design (RSCAD) Competition<sup>1</sup>

Monetary prizes will be awarded in various categories:

Best Undergraduate Research Poster  
Best Undergraduate Creative Design Poster  
Best Undergraduate Display

Students will present a THREE minute overview of their project  
Judges will have THREE minutes to ask questions

Poster Presentations will be judged on the basis of content and effective communication  
(Please see “Helpful Tips” and Rubric)

Displays will be judged on the basis of aesthetics and effective communication  
(Please see “Helpful Tips” and Rubric)

## Deadline:

Students planning to present must submit a brief proposal  
(see proposal instructions) and their poster for printing (see “Helpful Tips”)  
to Denise Ramos ([daramos@ksu.edu](mailto:daramos@ksu.edu)) at least 10 days prior to the event

Space will be reserved for every student who submits a proposal.  
No proposals will be considered after the deadline.

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<sup>1</sup> Undergraduate RSCAD is “defined as scholarly, collaborative, authentic, original work or an assessment from a new point of view conducted by a student or group of students within a mentored environment for the purpose of publicly disseminating the information through a university seminar, poster/oral conference presentation, performance, exhibition, and/or publication. The projects shall involve inquiry, design, investigation, research, scholarship, discovery, application, writing, and/or performance.” (<http://www.k-state.edu/undergradresearch/about/faq.html>)

Proposal for the College of Health and Human Sciences  
**Undergraduate RSCAD Competition**

**STUDENT'S NAME:**

DEPARTMENT/SCHOOL:

CLASSIFICATION:

**FACULTY MENTOR'S NAME:**

TITLE OF PROJECT:

I AM SUBMITTING A PROPOSAL FOR A:

RESEARCH POSTER

CREATIVE DESIGN POSTER

DISPLAY

I WILL NEED:

A BOARD TO DISPLAY MY POSTER

A LARGE EASEL TO DISPLAY MY MOUNTED POSTER

A SMALL, TABLETOP EASEL TO DISPLAY MY WRITTEN DESCRIPTION

TABLE SPACE FOR MY DISPLAY

Measurements for table space needed for my display:        x

OTHER SPACE FOR MY DISPLAY (e.g., I will bring a dress form, stand)

Measurements for space needed for my display:                x

## Helpful Tips

RSCAD projects typically include the following elements. However, please feel free to submit all projects.

Posters will be evaluated based on content and effective communication (see Rubric).

### Content

- Select only the most pertinent data to include on the poster
- For Research Posters: Include title, author(s), faculty mentor(s), an introduction (including research questions/hypotheses), a description of the methods used, findings/results, and discussion/conclusions. An abstract, as well references and acknowledgements can also be included if there is space.
- For Creative Design Posters: Include title, designer(s), faculty mentor(s), purpose statement, a description of the design process (e.g., background research, methods/techniques/materials, outcomes/results), summary/discussion of how you achieved the purpose and recommendations for future designs. References and acknowledgements can also be included if there is space.
- The poster is a visual format. Use graphic elements often.
- Creative design posters should include images to clearly show the design, which may include 3D design front, back, and detail views.
- Do not use hand drawings. Prepare them in advance of arriving.
- Posters should **not exceed 3' tall x 4' wide**

Displays will be evaluated based on the design work (aesthetics and visual impact) and the quality of the written content (see Rubric).

### Written Content

- Include title, designer(s), faculty mentor(s), purpose statement, a description of the design process (e.g., background research, methods/techniques/materials, outcomes/results), summary/discussion of how you achieved the purpose and recommendations for future designs. References and acknowledgements can also be included if there is space.
- **Information should be printed on one 8.5" x 11" sheet of paper, using 12 pt font or larger, and mounted on a mat board or foam core.** Students are responsible for printing and mounting.

Please note the following:

- The College will print your poster for you, free of charge, if you submit a pdf version of your poster at least 10 days prior to the event (see instructions).
- If you are presenting a poster, we will provide a way for you to display it.
- If you are presenting a display, we will provide a small easel and table, if needed. Students needing any other type of display mount (e.g., dress form, special stand) must work with faculty to reserve those items.
- Students are responsible for setting up, taking down, and, if applicable, returning any borrowed items.
- Students **MUST** attend the entire event.

## Instructions for Formatting Poster

- Posters should not exceed **36"** tall x **48"** wide
- When laying out your poster, leave a minimum of **½"** **white** border along all four edges
- Posters should not include large masses of dark colors
- Students are responsible for preparing a poster with sufficient graphic quality and image quality to meet their expectations
- Students are responsible for proofreading their posters prior to submitting it for printing
- Students must receive approval of the final poster file from their faculty mentor before **submitting it to the Dean's Office for** printing
- Students must provide a PDF file of the poster at full scale
- Students should adhere to the helpful tips provided above
- This website provides useful information on best practices for composing and preparing academic posters:  
<https://www.liverpool.ac.uk/media/livacuk/computingservices/printing/making-an-impact-with-your-poster.pdf>

Please note: The College will print your poster ONE time. Therefore, check it carefully before submitting it for printing.