

## **COLLEGE OF HEALTH & HUMAN SCIENCES CHECKLIST FOR STUDENTS SEEKING REINSTATEMENT**

### **APPLYING FOR A REINSTATEMENT HEARING**

1. Dismissed students must normally wait at least two semesters before being reinstated.
2. Students dismissed from any K-State College who wish to be reinstated into a program in the College of Health & Human Sciences should secure a Petition for Reinstatement from the Health & Human Sciences Dean's Office and submit the completed application with all pertinent attachments by the specified petition due date prior to each hearing date. Mailing address, fax, and e-mail addresses are contained on the attached Petition. Petitions received after the deadline will be considered at the next scheduled hearing.
3. Prior to submitting the Petition for Reinstatement to the Dean's Office, applicants should:
  - a. Apply for admission as a returning student on-line at <https://www.k-state.edu/admissions/undergrad/manhattan/apply/other-applicant/returning-readmitted/>
  - b. Confer with an academic advisor in the program to which reinstatement is sought.
  - c. Provide evidence of grades received (transcript, grade report, letter from instructor) for any college courses completed since dismissal from KSU.
  - d. On a single page, answer the following three questions in outline style with the questions numbered and bolded. Questions and answers must be typed.
    - i. How does acquiring a college education meet your career and life goals?
    - ii. What specific factors led to your dismissal?
    - iii. What concrete, specific changes have you made to assure your future academic success?
4. Late Petitions for Reinstatement are not accepted and petitioners must wait until the next hearing date.

### **PARTICIPATING IN A REINSTATEMENT HEARING**

A committee comprised of Health & Human Sciences faculty and administrators will meet with each applicant individually for approximately 40 minutes. During the hearing, students will be asked to discuss issues relating to their dismissal. Students will be informed of the committee's decision immediately.

### **FROM REINSTATEMENT TO READMISSION**

Students who are granted reinstatement to the College of Health & Human Sciences are eligible for readmission to Kansas State University.

### **MEETINGS OF THE ACADEMIC STANDARDS COMMITTEE**

<b>For Enrollment In</b>	<b>Petition due by 5:00pm</b>	<b>Reinstatement Hearing</b>
Summer/Fall 2026*	29 April 2026 (Wed.)	8 May 2026 (Fri.)
Spring 2027*	21 October 2026 (Wed.)	30 October 2026 (Fri.)
Spring 2027*	25 November 2026 (Wed.)	4 December 2026 (Fri.)

\*Hearing date subject to change