

Graduation Information for Health & Human Sciences Undergraduates

**Spring and Summer 2021
Graduation**



Spring 2021 Deadlines


January 4, 2021 - Students can start applying for Spring and Summer graduation in KSIS.

Friday, February 26, 2021 – Last date to apply for **Spring** graduation to be **included in the commencement program.**

Friday, May 07, 2021 – Spring 2021 application closes on KSIS.

Friday, June 04, 2021 – Last day for transfer work to be received for Spring 2021 graduates.





Summer 2021 Deadlines

January 4 - Students can start applying for Summer graduation

Friday, February 26 – Last date for Summer graduates to apply and to be **included in the commencement program.**

Mon. June 29 – Last date to apply for **Summer** graduation.

Friday, August 13 - Last day for transfer work to be received for Summer 2021 graduates.

Before beginning application:

1. Check KSIS information:

- a. Does KSIS list the correct major degree.
 - If not, contact your Dean's Office.
- b. Is the minor or secondary major listed correctly?
 - If not, contact the departmental office that offers the minor or secondary major.
- c. Have you updated all contact information in KSIS, such as addresses, phone numbers, e-mail?
- d. All information needs to be correct in KSIS before completing the application.

2. Complete On-line Application. Review the KSIS Help page for "Applying for Graduation" link, then apply.

Steps for Applying for Graduation

Instructions can be found on the below K SIS Help link. Review the steps before applying:

https://kstate.service-now.com/kb_view.do?sysparm_article=KB13358

(copy & paste into your browser)

Next Steps:

- **Provide the Dean's Office with verification of enrollment for all courses you are taking from other institutions this semester.** This verification can be sent to Mary Anne Andrews (mandrews@ksu.edu).
- When your application has been reviewed, you will be notified via your K-State e-mail that you are approved as a degree candidate, or that further information/action is required. **The sooner you apply, the sooner you will be reviewed. (Applications are reviewed on a first-in, first-out basis. So you may not hear for 3-4 weeks depending on when you applied.)**
- In **April** you will receive an **Senior Survey** from the college. We encourage you to complete the survey.
- All **holds must be removed** by the end of the semester in which you graduate. If they are not, the Registrar's Office will not send out transcripts or your diploma.

Scholastic Honors

Cords are only provided to students who achieve scholastic honors the semester PRIOR to commencement (i.e., Fall 2020). Spring courses do not apply.

Completed a *minimum of 60 hours K-State credits, with at least 42 credit hours of graded courses*, are considered for graduation with scholastic honors as follows:

- a. Students with a 3.950 or above K-State academic average are designated as Summa Cum Laude.
- b. Students with a 3.850-3.949 K-State academic average are designated as Magna Cum Laude.
- a. Students with a 3.750-3.849 K-State academic average are designated as Cum Laude.

Health & Human Sciences Undergraduate Commencement Ceremony

The Spring 2021 commencement ceremony will be held in an outdoor venue. At this time the Manhattan ceremonies will be held on the following dates:

- Friday, May 14**
- Saturday, May 15**
- Sunday, May 16**

More information will be forthcoming from the Dean's Office and the Registrar to your K-State email.

Any other questions you may have can be directed to your academic advisor,

the Dean's Office (hhs@ksu.edu),

and the College's webpage for Students
(<https://www.hhs.k-state.edu/students/services/graduation/>)