Graduation Information for Health & Human Sciences Undergraduates

Spring and Summer 2020 Graduation
ATTENTION: Spring/Summer Deadlines
The sooner you apply, the sooner you will be reviewed.

January 2, 2020

Students can start applying for graduation in KSIS.

Wed. March 18, 2020 – Spring and Summer 2020 Applications

Last date to apply for Spring graduation and be included in the commencement program.

Mon. April 14, 2020 – Spring 2020 Applications

Last date to apply for Spring graduation.*

Mon. June 29, 2020 – Summer 2020 Applications

Last date to apply for Summer graduation.*

*After this date, advisors may not have sufficient time to address any problems the Dean’s Office discovers with a student’s graduation application.
May Commencement for Spring and Summer Graduates

Spring 2020 commencement: In-person ceremonies canceled

• The university has decided to cancel its in-person commencement ceremonies, which were scheduled for May 9, May 15 and May 16 on the Manhattan and Polytechnic campuses.

• The traditional May commencement ceremony for spring and summer 2020 graduates will be combined with the December 2020 ceremony scheduled for Saturday, December 12 at Bramlage Coliseum.

• Kansas State University has a dedicated webpage for commencement information and other useful materials regarding graduation and diplomas that may be accessed at www.ksu.edu/graduation
Before beginning application:

1. Check KSIS information:
   a. Does KSIS list the correct major degree.
      ➢ If not, contact your Dean’s Office.
   b. Is the minor or secondary major listed correctly?
      ➢ If not, contact the departmental office that offers the minor or secondary major.
   c. Have you updated all contact information in KSIS, such as addresses, phone numbers, e-mail?
   d. All information needs to be correct in KSIS before completing the application.

2. Complete On-line Application. Review the KSIS Help page for “Applying for Graduation” link, then apply.
Steps for Applying for Graduation

Using KSIS go to the following webpage:

https://kstate.service-now.com/kb_view.do?sysparm_article=KB13358

(copy & paste into your browser)
Next Steps:

• Provide the Dean’s Office with verification of enrollment for all courses you are taking from other institutions this semester. This verification can be sent to Mary Anne Andrews (mandrews@ksu.edu) in pdf format.

• When your application has been reviewed, you will be notified via your K-State e-mail that you are approved as a degree candidate or that further information/action is required. The sooner you apply, the sooner you will be reviewed. (Applications are reviewed on a first-in, first-out basis. So you may not hear for 3-4 weeks depending on when you applied.)

• In April you will receive an Senior Survey from the college. We encourage you to complete the survey.

• All holds must be removed by the end of the semester in which you graduate. If they are not, the Registrar’s Office will not send out transcripts or your diploma.
Commencement Regalia

If you wish to return your cap and gown, please contact the store you purchased from:

Campus Store: k-state@bkstr.com, or
Follett: 1336gm@follett.com
Scholastic Honors

Cords are only provided to students who achieve scholastic honors the semester PRIOR to commencement (i.e., Fall 2019). Spring courses do not apply.

Completed a minimum of 60 hours K-State credits, with at least 42 credit hours of graded courses, are considered for graduation with scholastic honors as follows:

a. Students with a 3.950 or above K-State academic average are designated as **Summa Cum Laude**.

b. Students with a 3.850-3.949 K-State academic average are designated as **Magna Cum Laude**.

da. Students with a 3.750-3.849 K-State academic average are designated as **Cum Laude**.
Health & Human Sciences
Undergraduate
Commencement Ceremony

ALL IN-PERSON K-STATE MAY 2020 COMMENCEMENT CEREMONIES HAVE BEEN CANCELLED.

The spring 2020 commencement ceremony will be combined with the December 2020 ceremony on Saturday, December 12, 2020 at Bramlage Coliseum.
Any other questions you may have can be answered by your academic advisor, or the Dean’s Office.

Dean’s office: hhs@ksu.edu